



OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY :: DIBRUGARH

Ref. No. DU/DR-A/357th EC/Guidelines-Seed Money/2024/1308

Date: 09.07.2024

NOTIFICATION

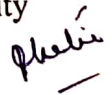
As recommended by the 130th Meeting of the Academic Council, Dibrugarh University held on 09.04.2024, the 357th Meeting of the Executive Council, Dibrugarh University held on 19.06.2024 vide **Resolution No. 69** has approved the Revised Dibrugarh University Guidelines for Award of Seed Money/Start-up Grant to Assistant Professors of Dibrugarh University, 2024

The Revised Guidelines is attached herewith.

Issued with due approval.


Registrar i/c

Dibrugarh University

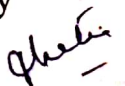


Copy for kind information and necessary action to:

1. The Hon'ble Vice-Chancellor, Dibrugarh University.
2. The Deans, Dibrugarh University.
3. All the Heads and Chairpersons of the Teaching Departments and Centres of Studies, Dibrugarh University.
4. The Chairperson, Committee constituted to prepare the Revised Guidelines for Award of Seed Money / Start-up Grant to Assistant Professors of Dibrugarh University.
5. The Director, IQAC, Dibrugarh University.
6. The Controller of Examinations i/c, Dibrugarh University.
7. The Joint / Deputy Controller of Examinations – 'B', 'C' & 'A', Dibrugarh University.
8. The Deputy Registrar (Academic), Dibrugarh University.
9. The Deputy Registrar (F&A) i/c, Dibrugarh University.
10. The Senior Accounts Officer, Dibrugarh University.
11. The Programmer, Dibrugarh University with a request to upload the notification in the Dibrugarh University Website.
12. File.


Registrar i/c

Dibrugarh University





Revised Dibrugarh University Guidelines for Award of Seed Money/ Start-up Grant to Assistant Professors of Dibrugarh University, 2024

(Recommended by the 130th meeting of the Academic Council held on 09/04/2024 vide Resolution No. 15 and approved by the 357th meeting of the Executive Council held on 19/06/2024 vide Resolution No. 69)

1. Definition:

In these guidelines, unless there is anything repugnant to the subject or context,

- (a) “Teacher” means a teacher appointed as per Dibrugarh University Act against a substantive post by the University to teach in the postgraduate and undergraduate courses maintained by the university and includes a Professor, Associate Professor, Assistant Professor or such other grade as the University may created from time to time.
- (b) “University” means Dibrugarh University.
- (c) “Seed Money/Start-up Grant” refers to the financial support the University offers to the eligible teachers of the University to start a new research project/ initiative.

2. Objective:

To mentor and motivate the Assistant Professors of the University for the enhancement of their research capabilities.

3. Target Group/ Beneficiary:

Assistant Professors of the University.

4. Eligibility:

- 4.1 The applicant must be a Full time Assistant Professor (Regular/Contractual) of the University. The applicant must not complete 06 (six) years of service in the University.
- 4.2 Award shall be granted only once during the service in Dibrugarh University.

5. Guidelines:

- 5.1 International travel is not allowed under the Seed Money Grant.

- 5.2 All purchases/utilization of funds should be as per the Rules and Regulations of Dibrugarh University.
- 5.3 Any instrument/asset purchased under the Grant shall be considered as the asset of the concerned Department/Centre and University.
- 5.4 A Budgetary provision shall be ensured in each financial year.
- 5.5 An awardee shall be eligible to receive maximum Rs. 50,000/- (Rupees fifty thousand only) as Seed Money/Start up Grant.
- 5.6 Total number of Seed grants to be awarded shall be subject to the budget availability.

6. Record/ Database:

A record/ database of such “Seed Money/ Start-up Grant” awarded will be maintained by the Office of the Dean, Research & Development of the University.

7. How to Apply:

- 7.1 Eligible Assistant Professors of the University should apply through the concerned Departmental Research Committee (DRC) in the prescribed format of application. In case the DRC is not constituted for the subject concerned, the Faculty may apply through the Dean of the concerned Faculty of Studies.
- 7.2 The proposal may be an individual or a joint proposal.
- 7.3 In case of a joint proposal all the applicants must satisfy the eligibility criterion as mentioned above in the Guidelines.
- 7.4 The Departmental Research Committee/ Dean of the Concerned Faculty will evaluate the merit(s) of the Proposal(s) and will recommend and forward the suitable proposal to the Dean, Research & Development for further necessary action.

8. Deliverables:

- 8.1 Hard bound copy of the Project completion Report (three copies).
- 8.2 At least one paper should be published or accepted in Scopus/ Web of Science indexed Journal or UGC Care listed journal. The Publication record of the aforesaid paper should be submitted.

- 8.3 Patents, if any.
- 8.4 Details of papers presented in Seminar/Conference/Workshop.
- 8.5 All the documents related to settlement of Accounts.
- 8.6 The tenure of the project shall be maximum two years from the date of granting the project.

9. Screening cum Oversight Committee for Award of Seed Money/Start-up Grant:

The proposal received from the DRCs or the Deans shall be screened by the following Committee:

- | | | |
|--------|--|-----------------|
| (i) | The Dean, R and D, Dibrugarh University | -Chairperson |
| (ii) | The Dean, Faculty of Science and Engineering, Dibrugarh University | -Member |
| (iii) | The Dean, Faculty of Social Sciences, Dibrugarh University | -Member |
| (iv) | The Dean, Faculty of Humanities and Law, Dibrugarh University | -Member |
| (v) | The Dean, Faculty of Education, Dibrugarh University | -Member |
| (vi) | The Dean, Faculty of Biological Sciences, Dibrugarh University | -Member |
| (vii) | The Dean, Faculty of Commerce and Management Sciences, D. U. | -Member |
| (viii) | The Dean, Faculty of Earth Sciences and Energy, D.U. | -Member |
| (ix) | The Dean, Student Affairs, Dibrugarh University | -Member |
| (x) | The Deputy Registrar (Academic) D.U. | -Joint Convenor |
| (xi) | The Senior Accounts Officer, D.U. | -Joint Convenor |
