



DIBRUGARH UNIVERSITY

REGULATION FOR DEPARTMENTAL MANAGEMENT COMMITTEE, 2008

(As recommended by the Committee constituted by the Executive Council, D.U., in its 287th Meeting held on 23 & 24 November, 2007.)

(A) There shall be a Departmental Management Committee (DMC) in each Department/ Centre of Studies of the University.

(B) **Constitution of the Departmental Management Committee(DMC):**

(i) The Departmental Management Committee shall be composed of all full time teachers of the Department/Centre of Studies ('Teacher' would mean a teacher as defined in the D.U. Act/Ordinance).

(ii) The Chairpersonship shall rotate among all members of the Management Committee on the basis of seniority as determined by the date of joining and without regard to rank.

However, in case the senior member expresses his/her inability to act as the Chairperson of the Departmental Management Committee the next senior-most member shall be the Chairperson of the Departmental Management Committee

(iii) Only teachers with a minimum of 3 (three) years experience at the University will be entitled to Chairmanship of the Management Committee. In the event of newly started Department/Centre, the Head of the Dept./Director of the Centre of Studies shall be Chairperson of the Management Committee for three years or till another member becomes eligible to be the Chairperson.

(iv) The term of the Chairperson of the Departmental Management Committee shall be three years.

(C) **Functions of the Departmental Management Committee(DMC):**

The functions of the Departmental Management Committee shall be as follows:

(i) To prepare academic plans and programmes including preparation of drafts of the syllabuses of both the Under-Graduate and Post-Graduate level in the subject(s) concerned and allied courses and implement them with the approval of the appropriate authorities of the University.

(ii) To examine and recommend the requirements of infrastructure for the Department/Centre of Studies including that of the laboratories.

(iii) To assess and recommend the needs of the Departmental Library as well as the Central Library.

- (iv) To discuss and take necessary action on any other matter as authorized by the Ordinance(s) of the University.
- (D) All correspondence including the recommendations etc. by the Departmental Management Committee to the administration of the University shall be routed through the Head of the Department concerned.
- (E) On receipt of recommendation from the Departmental Management Committee regarding its Chairmanship, the Registrar, D.U. On approval of the Executive Council, D.U. shall make an official notification.
